



STATE CENTER COMMUNITY COLLEGE
West Fresno Campus

PROJECT KICK-OFF MEETING

AGENDA

DATE TBD

I. INTRODUCTION

A. Approach

1. Stakeholder Driven / Collaborative
2. Transparency
3. Communication

B. Roles & Responsibilities

1. SCCC District Team Members
2. SIM-PBK Team Members
 - a) John Smith (Partner in Charge)
 - b) David Iwanaga (Architect)
 - c) Cliff Whittingstall (HIED Leader)
 - d) Jorge Tiscareno (Designer)
 - e) Ralieg Sullivan (Project Manager)
 - f) Aaron Jacobson (Project Manager)
 - g) Megan Saunders (Sustainability)
 - h) Clinton Mukai (Designer)
 - i) Jessica Castro (Interior Designer)
 - j) Blair Church & Flynn (Civil)
 - k) Advanced Structural Design, Inc. (Structural)
 - l) IMEG (Mechanical)
 - m) Robert Boro Landscape (Landscape Architect)
 - n) Sierra West Group (Construction Estimator)

II. DISTRICT VISION GOAL

- A. Align with SCCC's expectations and standards
- B. Charrettes
- C. Community Involvement
- D. Funding Source(s)
 1. TCC Requirements
- E. Other
 1. CEQA
 2. Soils Report
 3. County Involvement

5. Bidding Phase
 - a. Contractor Delivery System
 - b. Bids run out of which office
 - c. Prebid job walk – mandatory
 - d. District contract process
6. Construction Phase
 - a. Owner meetings
 - b. Construction trailer(s)
 - c. IOR
 - d. Closeout
 - e. 11-month post occupancy report

IV. PROJECT SCHEDULE

V. NEXT MEETING