

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
September 5, 2006

Call to Order                   A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Les Thonesen at 4:30 p.m., September 5, 2006, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, CA.

Trustees Present               Leslie W. Thonesen, President  
Isabel Barreras, Vice President (arrived 4:33)  
Dorothy Smith, Secretary (left meeting at 5:55)  
H. Ronald Feaver  
Phillip J. Forhan (arrived 4:31)  
Patrick E. Patterson (arrived 4:36)  
William J. Smith  
Kate Blanco, Student Trustee, Fresno City College  
Edward Rea, Student Trustee, Reedley College

Also present were:  
Tom Crow, Chancellor, SCCC  
Doug Brinkley, Vice Chancellor-Finance and Administration,  
SCCC  
Ned Doffoney, President, Fresno City College  
Barbara Hioco, President, Reedley College  
Terry Kershaw, Vice Chancellor-North Centers  
Felix Aquino, Vice Chancellor-Educational Services and  
Planning, SCCC  
Randy Rowe, Associate Vice Chancellor-Human Resources,  
SCCC

Introduction of Guests       Among the others present, the following signed the guest list:

Jan Krueger, Executive Secretary to the Chancellor, SCCC

Introduction of Guests (continued)	Randall Vogt, Purchasing Manager, DO Cris M. Bremer, Director of Marketing/Communications, FCC Marilyn Behringer, Dean of Instruction, Business, FCC Gurdeep Sihota, Staff, FCC Thom Gaxiola, Academic Senate and Faculty, FCC Maggie Taylor, Academic Senate and Faculty, FCC Jothany Blackwood, Dean of Fine, Performing and Communication Arts, FCC Michele Cantwell-Copher, Director of SCCC Foundation, DO Rabiah Rahman, FCC Kim Perry, Vice President of Instruction, RC Ann Walzberg, Faculty, FCC Tony Cantu, Vice President of Instruction, FCC
Approval of Minutes	The minutes of the Board meeting of August 1, 2006, were presented for approval. A correction to the minutes was noted by Mr. Forhan. A motion was made by Ms. Smith and seconded by Mr. Smith to approve the minutes of the August 1, 2006, meeting, as corrected. The motion carried unanimously.
Delegations, Petitions, and Communications	None.
Chancellor's Report	Dr. Crow introduced the new State Center Community College Foundation Executive Director, Dr. Michele Cantwell-Copher. Dr. Cantwell-Copher has had a successful track record in education and in fundraising and will no doubt be a tremendous success in this position. She was previously employed by Central Unified School District where she served as foundation executive director and assistant superintendent. Prior to joining Central Unified, Dr. Cantwell-Copher was employed with the Clovis Unified School District. She has been meeting with SCCC Foundation board members, as well as community and business leaders.  Chancellor Crow reported the following:  <b><u>Administrative Staff Development Program</u></b> Dr. Crow reported on the administrative staff development program in partnership with California State University, Fresno. The program is designed to develop leadership skills for faculty members and present entry-level administrators. There are 25 participants that will complete part one of a two-part series of the community college leadership seminar series this October. This group will begin part two of the series this February. The next group is being selected now and will begin part one of the community college leadership seminar series this January.

Chancellor's Report  
(continued)

**Chamber Government Affairs Presentation**

Dr. Crow has been invited to present to the Greater Fresno Area Chamber of Commerce Government Affairs Committee on the impact Proposition 1D will have on SCCCD. He stated that the Chamber is interested in how the facilities bond will provide growth opportunities, not only for the district, but for the valley, as well. Proposition 1D will provide significant funding for Phase II of Willow/International and will also move us up in line for the north and east wings of the Old Administration Building, and Southeast site, as well as the child development centers at Fresno City College and Reedley College. We have a vested interest in making sure the voters know all of the facts and the impact this important ballot issue will have on our future. We will be presenting on September 13, and would expect to hear from the Chamber shortly thereafter on their decision to endorse Proposition 1D. The Board will receive an update after that meeting.

Campus Reports  
(continued)

- Retreat, “Bridging the Academic Cultural Gap” for two workshops, October 24-26, in Sacramento.
- x Transfer Day is September 14. Representatives from 30 UCs, CSUs, and private colleges will be there.
  - x The annual Staff Recognition BBQ is September 14.
  - x Speakers Series starts September 21 with author Allen Wier. The author of *Binge Thinking* Gino Borges, will be the speaker on October 12, 7 p.m.
  - x Employees versus students softball game is October 6, 3 p.m.
  - x Environmental Horticulture will host a landscape exhibit at the Visalia Home Expo, September 22-24.

Dr. Kershaw reported the following from the North Centers:

- x The August 10 faculty duty day topics included a working session on development of 2007-08 NC strategic plan.
- x Flex day sessions included Blackboard Gradebook, Teaching Abroad, Writing Standards, Learning Communities and Using Tablet PC.
- x The North Centers have been awarded an AmeriCorps Grant.
- x An orientation for 64 incoming Madera Center Advantage Program students was held on August 9.
- x Student activities include a Hispanic Heritage Month film, and Patriot Day activities.

Academic Senate  
Report

Mr. Ron Nishinaka, Reedley College Academic Senate President, reported the following:

- x The Academic Senate officers are Vice President for Business Rich Garrigus, Vice President for Curriculum Sheryl Young-Manning, Secretary Bill Turini, State Representative Cynthia Elliott, North Centers’ Faculty Council President Norma Kaser, Immediate Past President Tony Abbott, and President Ron Nishinaka.
- x Acknowledged the efforts of Bill Turini, Sheryl Young-Manning and Stephanie Curry for their work on the accreditation progress report, and also acknowledged the Curriculum Committee for their commitment during the spring semester in reviewing 197 courses.
- x Bill Turini has been re-appointed to the Legislative Committee for the State Academic Senate.
- x The Executive Committee’s summer work included appointments to standing committees, flex day scheduling, review of petitions for discipline equivalency, participation in summer institutes, workshops, and committees, discussion of the transfer program proposal with the Executive Director of Central Valley Higher Education Consortium.
- x The current topics of discussion by the Academic Senate are the WASC/ACCJC progress report, strategic planning process, District faculty hiring process, program review

Academic Senate  
Report (continued)

process and practices, District Board Policy updates, review of administrative regulations, academic calendar, and proposed process changes for students petitioning the Academic Standards Committee.

- x In recognition of the Reedley College 80<sup>th</sup> Anniversary Celebration scheduled for September 23, Mr. Nishinaka concluded his report by sharing some items from the October 5, 1956 “Reedley College Cornerstone Laying Program.”

Classified Senate  
Report

Ms. Lois Williams, Reedley College Classified Senate President, reported the following:

- x The September 7 Brown Bag Lunch topic is “Fuel Efficiency” by Brett Nelson, from the automotive department.
  - x Reedley College and the North Centers Classified Senate representatives are participating on a variety of committees.
  - x The September 21 technology training topic is “Microsoft Access Advanced.”
  - x Leadership State Center Class VI topic on September 22 is “Performance Management and Evaluation” with an introduction to the Merit Sw1 Tt -3 2 ard Policy 6 B11.245 0 TD-01ad 0ht1
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Employment,  
Promotion, Change of  
Status, Lateral Transfer,  
Leave of Absence, and  
Resignation, Classified  
Personnel  
[06-34HR]  
Action

approve classified personnel recommendations, Items A through I, as presented. (Lists A through I are herewith made a part of these minutes as Appendix II, 06-34HR).

Consideration to  
Approve Increasing  
Sign Language  
Interpreter Coordinator  
Position from Part-time  
to Full-time,  
Districtwide  
[06-35HR]  
Action

approve increasing the Sign Language Interpreter Coordinator, Districtwide position from part-time to full-time, effective September 6, 2006.

Consideration to  
Approve Additional  
Flexible Hour Faculty  
Sign Language  
Interpreter Positions;  
One at Fresno City  
College; Two at  
Reedley College; Three  
at the North Centers  
[06-36HR]  
Action

approve the additional flexible hour Faculty Sign Language Interpreter positions; one at Fresno City College; two at Reedley College; and three at the North Centers, effective September 6, 2007.

Consideration to  
Approve Two New  
Positions – Dean of  
Instruction and  
Technology, and  
Administrative Aide,  
North Centers  
[06-37HR]  
Action

approve the Dean of Instruction and Technology, and the Administrative Aide positions, North Centers, effective January 2, 2007.

Consideration to  
Approve Amendments  
to Board Policy  
4340/9240 Conflict of  
Interest  
[06-38HR]  
Action

notify the Fair Political Practices Commission of the District's need to amend Board Policy 4340/9240 Conflict of Interest Code, and approve such amendments as presTc0-11.6ch bjive am

Study Abroad Program,  
Summer in London,  
Summer 2007  
[06-101G]  
Action

1. approve the offering of the Summer 2007 program in London, England; and
2. approve Mark Harmon and Amie Mazzoni as instructors for this program.

Study Abroad Program,  
Summer in Spain,  
Summer 2007  
[06-102G]  
Action

1. approve the offering of the Summer 2007 program in Salamanca, Spain; and
2. approve Carmen Mata and Art Amaro as instructors for this program.

Study Abroad Program,  
Summer in Paris,  
Summer 2007  
[06-103G]  
Action

1. approve the offering of the Summer 2007 program in Paris, France; and
2. approve Shana Bartram and Walid Tayar as instructors for this program.

Consideration to  
Approve Out-of-State  
Travel for Fresno City  
College Forensics  
Team to Gonzaga  
University in Spokane,  
Washington  
[06-104G]  
Action

approve out-of-state travel for two to four students to compete in the National Debate Invitational in Spokane, Washington, from September 14, 2006, to September 18, 2006, with the understanding that the trip will be financed without requiring expenditures of District funds.

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|---|---|
| <p>Consideration to<br/>Accept Construction<br/>Project, Classroom<br/>Building, Reedley<br/>College<br/>[06-107G]<br/><u>Action</u></p>  | <p>a) accept the Classroom Building Project, Reedley College; and<br/>b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.</p>  |
| <p>Budget Transfers and<br/>Adjustments Report<br/>[06-108G]<br/><u>No Action</u></p>   | <p>Provided as information only.</p>  |
| <p>Consideration of<br/>Investment Policy and<br/>Quarterly Performance<br/>Review<br/>[06-109G]<br/><u>Action</u></p>  | <p>approve the investment policy statement for 2006-07 and accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending June 30, 2006.</p>  |
| <p>Consideration to<br/>Approve Voluntary<br/>Payroll Deductions,<br/>2006-07<br/>[06-110G]<br/><u>Action</u></p>   | <p>approve the list of voluntary payroll deductions for 2006-07, as presented.</p>  |
| <p>Consideration to<br/>Authorize Sale of<br/>Surplus Property,<br/>Fresno City College<br/>and Reedley College<br/>[06-111G]<br/><u>Action</u></p>   | <p>authorize disposal of District surplus property by auction.</p>  |
| <p>Consideration to Adopt<br/>Resolution Authorizing<br/>Agreement with<br/>California Department<br/>of Education for Child<br/>and Adult Care Food<br/>Program Promoting<br/>Integrity Now, Fresno<br/>City College<br/>[06-112G]<br/><u>Action</u></p> | <p>a) adopt a resolution authorizing the District, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an agreement with the California Department of Education, Nutrition Services Division, for the Child and Adult Care Food Program Promoting Integrity Now curricula for the period October 1, 2006, through September 30, 2007, with funding in the amount of \$100,000;<br/>b) authorize renewal of the agreement with similar terms and conditions; and<br/>c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.</p> |



Consideration to Authorize Agreement with Clovis Community Development Agency for Construction of 2006-07 Project House, Fresno City College [06-113G]

Action

- a) authorize an agreement with the Clovis Community Development Agency (CCDA) for the construction of the 2006-07 project house located at 417 Cherry Lane, Clovis, with property and materials in the approximate amount of \$105,000, fully funded by the CCDA; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

Consideration to Authorize Agreement with Madera County Superintendent of Schools/Workforce Development Office for Occupational Skills Training, Madera Center [06-114G]

Action

- a) authorize the District, on behalf of the Madera Center, to enter into an agreement with the Madera County Superintendent of Schools/Workforce Development Office to provide occupational skills training to eligible Workforce Investment Act clients in exchange for the reimbursement of student training and tuition costs for the period July 1, 2006, to June 30, 2008;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

Consideration of Bids, Automotive Lifts and Alignment Equipment, Fresno City College [06-115G]

Action

award Bid #0607-02 in the amount of \$78,218.10 to Air & Lube Systems, Inc., the lowest responsible bidder for the purchase of automotive lifts and alignment equipment for Fresno City College, and authorize a purchase order to be issued against this bid.

Consideration of Bids, Exterior Painting, Madera Center [06-116G]

Action

award Bid #0607-01 in the amount of \$19,985.00 to Color New Company, the lowest responsible bidder for exterior painting at the Madera Center, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District.

- a) award Bid #0607-03 to the lowest responsible bidders meeting bid specifications for the purchase of custodial supplies and equipment, Districtwide, as follows:  
Bidder

Consideration to  
Approve Accreditation  
Progress Reports,  
Fresno City College,  
Reedley College  
[06-49]  
Action

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Consideration to  
Approve Accreditation  
Progress Reports,  
Fresno City College,  
Reedley College  
[06-49] (continued)  
Action

Ms. Smith added that librarians' duties have also changed over the years and today's librarian has to be very knowledgeable about technology. However, whether students are studying books or through technology, someone is needed to help students.

Mr. Patterson asked if the specifications for librarian have changed over the years.

A motion was made by Mr. Patterson and seconded by Ms. Smith that the Board of Trustees approve the Final Draft Progress Reports for Fresno City College and Reedley College, as presented. The motion carried unanimously.

Consideration to  
Approve Legal Services  
[06-50]  
Action

Dr. Crow introduced this item stating that the District is reviewing its legal services in the four different areas of land acquisition, collective bargaining, employment law, and general business. The District put out an RFP, statewide, for interested firms to respond. Twelve firms responded and were interviewed on July 25 and 26. Three firms are being recommended to the Board for consideration as follows:

Land Acquisition - Lozano Smith  
Collective Bargaining - Zampi and Associates  
Employment Law - Liebert, Cassidy & Whitmore

In the category of General Business, reference checks are in progress, and a recommendation will be made at the October Board meeting.

A discussion followed commencing with Ms. Barreras who asked for her colleagues' thoughts about adding the firms of Best Best & Krieger, and Dowling Aaron & Keeler. She was on the interview panel and said that the rankings of these two firms were high, and unless their references did not check out, she wants to add these two firms to those being considered for approval by the Board.

Mr. Smith said he would not oppose Ms. Barreras' request to add the two additional firms because it would give the District more options, and provide a backup if there is a conflict or problem.

Dr. Crow stated that Best Best & Krieger were in the top three in three of the four categories, and that Dowling Aaron & Keeler qualified in the land acquisition category.

Ms. Smith left the meeting at 5:55 p.m.

Mr. Patterson asked if the firms submitted their rates with their proposals.





Reports of Board  
Members (continued)

Ms. Kate Blanco, Fresno City College Student Trustee, reported the following:

- x Fresno City College had a smooth start of the Fall 2006 semester and the student Welcome Team devoted over 325 volunteer hours by providing information to students and teachers.
- x The Volunteer Faire was held August 23 with over 30 agencies represented to recruit student volunteers.
- x Student government was part of the OAB kick-off. The students, with the leadership of the ASG, will be kicking off a student campaign for the OAB.
- x Ground breaking for the new practice gym was August 25.
- x The third annual Scholarship Banquet was held August 25. Students had an opportunity to meet and thank their benefactors, and donors had an opportunity to see the difference they are making in students' lives.
- x On August 29-31, the Social Sciences Division featured an exhibit in memory of Rachel Corrie.
- x Club Rush is September 6.
- x Mexican Independence Day celebration is September 15.
- x Students participated in the shared governance discussions.

Mr. Patterson attended the scholarship banquet hosted by SCCC Foundation and witnessed the excitement of the students and their families and friends. He also mentioned that he has a bronze casting that he would be willing to donate if he could be assured of its location in the fountain area of the OAB.

Closed Session

Mr. Thonesen stated that in closed session the Board would be discussing:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Significant exposure to litigation pursuant to Government Code Section 54956.9, Subdivision (b)(3)(A): One Potential Case.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 564956.9(a)

Name of Case: Golden Bear, Inc. v. American Property Holdings and State Center Community College District;  
Fresno County Superior Court Case Number 04CECG0179SJK

CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Southeast Site Property: Parcel Numbers 316 040 48 and 316 040 72

Agency Negotiator: Douglas R. Brinkley, Vice Chancellor- Finance and Administration

Negotiating Parties: Parga Partners Limited Partnership

Under Negotiation: Price and Terms of Payment

Mr. Thonesen called a recess at 6:50 p.m.

Open Session

The Board moved into open session at 7:56 p.m.

Report of Closed Session

Mr. Thonesen reported that in closed session the Board gave direction to administration regarding the Golden Bear litigation, and the Board gave direction to its chief property negotiator regarding the Southeast site. No action was taken.

Adjournment

The meeting was adjourned at 7:57 p.m. by the unanimous consent of the Board.

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Dorothy Smith, Secretary, Board of Trustees  
State Center Community College District

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