

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
September 3, 2002

Call to Order

A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Phillip Forhan at 4:04 p.m., September 3, 2002, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

[REDACTED]

Ron Manfredi, Secretary

[REDACTED]

Introduction of  
Guests  
(continued)

Joan Edwards, Executive Director-Foundation, SCCC  
Jeff Josserand, Director of Classified Personnel, Personnel  
Commission  
Ron Taylor, Dean of Instruction RC

[REDACTED]

Division, FCC  
Jannett Jackson, Associate Dean of Instruction Learning  
Resources Center, FCC  
Elizabeth Carlisle, Executive Director, The Training Institute  
Michael Guerra, College Business Manager, FCC  
Chris Monahan Bremer, Director of Marketing &  
Communications, FCC  
Cyndie Sine, Coordinator of Planning, Faculty Development and  
[REDACTED]

[REDACTED]

Open Session

The Board moved into open session at 4:17 p.m., and Mr. Forhan read the following statement: "As you know, Ms. Cathy Frost is

[REDACTED]

the Board's appointee to the District Personnel Commission. Her term will expire on November 30, 2002. The Personnel Commission is made up of three individuals; one appointed by

[REDACTED]

[REDACTED]

[REDACTED]

Campus Report,  
Fresno City College

Dr. Doffoney reported on the following from Fresno City College:

- September 11 Remembrance Ceremony
- Transfer Day, also on September 11
- College Night, hosted by the Fresno County Office of Education
- Leon S. Peters Honors Reception held September 6
- Art Space Gallery 2002-03 season
- Rams football first home game will be against Sacramento City College on September 14
- London or Bust Club fundraising activities
- Holiday Job Fair scheduled for September 25
- Adjunct art instructor Vicente Mendez exhibit at Arte Americas in Fresno

Campus Report,  
Reedley College

From Reedley College, Dr. Crow reported:

Academic Senate  
Report

Mr. Ron Nishinaka, Reedley College Academic Senate President, reported the following:

- 2002 Senate officers and makeup of the Senate membership
- The first Senate meeting discussion topics included: Organizational Business Topics, Flex Day Ad Hoc Committee, Review of Equivalency Policy, Shared Governance Consultation, North Centers Faculty Association Bylaws and Constitution, and Review of the proposed Laser Roster Form. The Compressed Calendar will be a future agenda item.
- The Senate unanimously passed a Resolution in Support of the Bond Measure

Classified Senate  
Report

Mr. Larry Dickson, Fresno City College Classified Senate President, reported the following:

- September 10 Central California Women's Conference
- Classified Professionals meeting on September 5

- Fundraisers
- Classified Professionals Technology Training Series
- Leadership State Center Class II
- Blood Drive in October
- Staff Development Day on November 11

Distance Education  
Report

Dr. Shirley Bruegman and Rob Cannell provided an update on the District's two-way interactive/videoconferencing and online or Web-based classes.

Concept Agenda

It was moved by Mr. Thompson and seconded by Mr. Smith that

Employment,  
Change of Status,  
Change of  
Position/Duty  
Months,  
Resignation, and  
Retirement,  
Classified Personnel  
[02-177]  
Action

approve classified personnel recommendations, Items A through J as presented. (Lists A through J are herewith made a part of these minutes as Appendix II, 02-177).

Consideration to  
Approve Agreement

authorize the Chancellor or her designee to enter into agreement

[REDACTED]

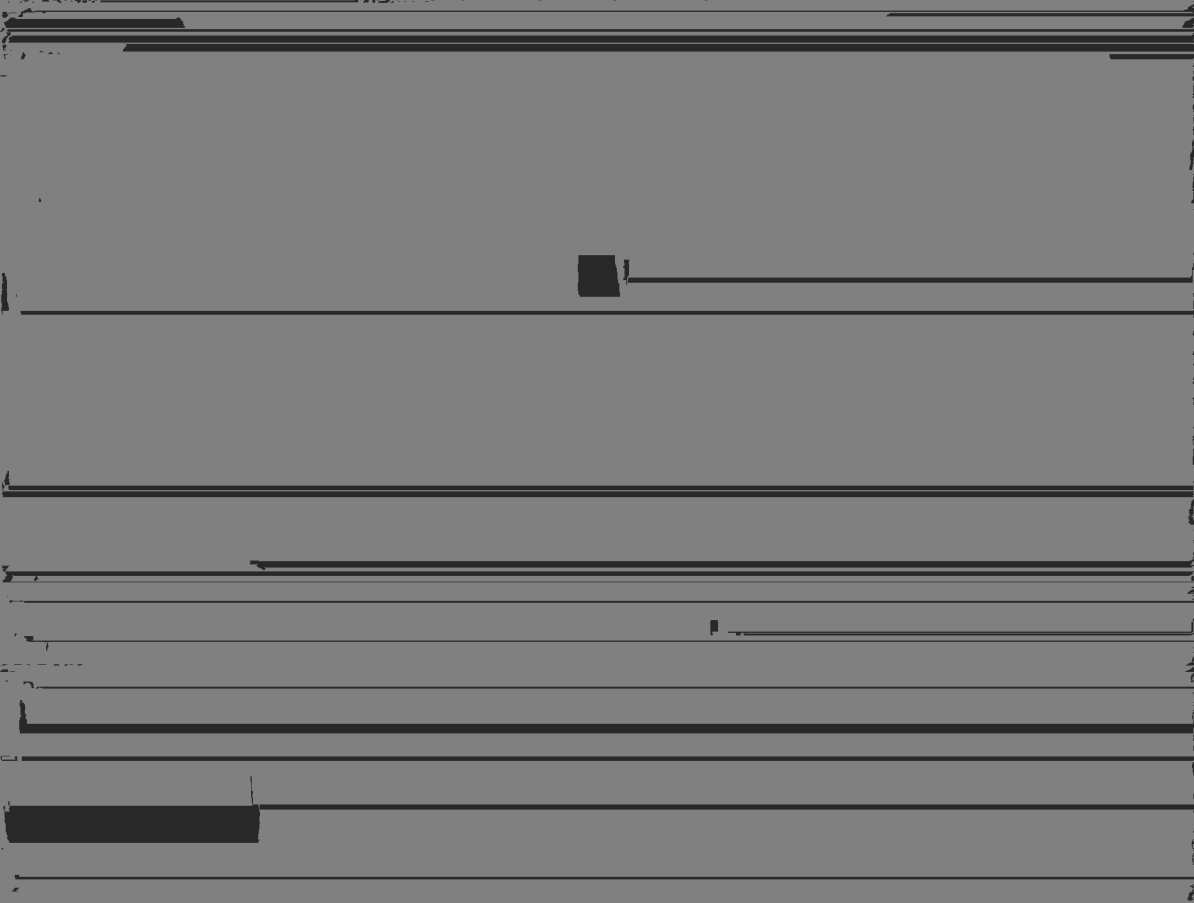
for Legal Services  
[02-178]  
Action

with Liebert Casidy Whitmore for general personnel legal services at a cost of \$156.00 - \$260.00 per hour for attorney time or \$90.00 - \$110.00 per hour for paraprofessional time.

Consideration to  
Approve Fresno City  
C... C... C...

Financial Analyses  
of Enterprise and  
Special Revenue  
Operations

[02-182]



Accept Construction  
Project, Fencing  
Project, Fresno City  
College and Reedley  
College  
[02-183]  
Action

- a) accept the Fencing Project, Fresno City College and Reedley College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

Consideration to  
Accept Construction  
Project, Dust  
Collection, Theatre,  
Fresno City College  
[02-184]  
Action

- a) accept the project for Dust Collection, Theatre, Fresno City College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

Consideration to  
Accept Construction  
Project, Delectable

Consideration of  
Investment Policy  
and Quarterly  
Performance Review  
[02-188]  
Action

approve the investment policy statement for 2002-03 and accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending June 30, 2002.

Consideration to  
Approve Payroll  
Deductions, 2002-03  
[02-189]  
Action

approve the list of voluntary payroll deductions for 2002-03, as presented.

Consideration to  
Adopt Resolution  
Authorizing Fund  
Transfer, Dormitory  
Revenue Fund to  
Dormitory Bond

adopt Resolution No. 02-190 authorizing the County





Approve Agreement  
with Department of  
Education for Talent

Department of Education in the amount of \$190,000.00 to  
fund the Fresno City College Talent Search grant for the  
period September 1, 2002 through August 31, 2003.

[Redacted]

Consideration to

A motion was made by Mr. Smith and seconded by Mr. Thonesen



Consideration of  
Resolution Ratifying  
Purchase

A motion was made by Mr. Smith and seconded by Mr. Manfredi  
that the Board of Trustees:

Agreement Wilcox/ a) ~~approve~~ Resolution No. 02-202 Ratifying Agreement for the

[REDACTED]

[REDACTED]

[REDACTED]

- - 
  - Purchase of Real Property; and
- b) • authorize the Chancellor to enter into a Purchase and Sale Agreement for approximately 20.13 acres in the 10200

International  
Community College  
Center (Aluisi

[REDACTED]

[REDACTED]

[REDACTED]

Reports of Board  
Members

Center last week. Progress is being made in the effort for the  
Center to offer Corrections classes

[REDACTED]

(continued)

Regarding the City Council resolution, Mr. Corona encouraged

[REDACTED]

the Council to put their concerns in writing so they can be  
addressed. The District wants to go forward with the bond and to  
serve the constituents, including the City Council. Mr. Corona  
also stated that encourages staff to come forward with

[REDACTED]

Closed Session  
(continued)

Government Code Section 54957.6; CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION; Name of Case: Charest Construction v. State Center Community College District, Pursuant to Government Code Section 54956.9(a); CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION; Significant Exposure to Litigation: Two Potential Cases, Pursuant to Government Code Section 54956.9(b); and CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(c); Deciding whether to Initiate Litigation: One Potential Case.

Mr. Forhan declared a recess at 6:02 p.m.

Open Session

The Board moved into open session at 7:17 p.m. Mr. Forhan reported that the Board in closed session gave direction to its

*chief legal counsel to meet with the District's general counsel*  
[Redacted]

*Robert M.*

[Redacted]

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Range & Step	Salary	Position
Houghton, Candace	FCC	II, 1	\$49,266	Instructor/Coordinator, Child Development

(Current adjunct faculty)

(Categorically funded contract, September 4, 2002 – June 30, 2003)

Piper, Victoria	FCC	IV, 6	\$59,003	Information Systems Instructor
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Name

Range/S

Miller,  
Nora

## CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary): 8/5/02

Name	Grade	Classification	Range/S	Date
	RC	Office Assistant III Position No. 3004	48-A \$2491	8/1/02
Ostos, Cathy	RC	Office Assistant III Position No. 3007	48-A \$2491	
Whitaker, Leah (Re-employment – 39 month rehire list)	DO	Comm. Dispatcher Position No. 1128	44-C \$2678	8/5/02
Fierro, Daniel	RC	Custodian Position No. 3061	41-A \$2301	8/15/02
Greathouse, Alvin	RC	Custodian Position No. 3038	41-A \$2092	9/3/02 8/16/02
Lucero, William	RC	Custodian Position No. 3104	41-A \$2092	<del>8/30/02</del>
Gonzalez- Martinez, Mario	DO	Groundskeeper I Position No. 1078	43-A \$2201	
Rankin, Rown	DO	Groundskeeper I Position No. 1079	43-A \$2201	

B. Recommendation to employ the following persons (Ed Code 88076): 7/24/02





C. Recommendation to employ the following persons (Exempt) (continued):

Name	Location	Classification	Hourly Rate	Date
Bragg, Angela	FCC	LGI Assistant	10.28	7/1/02

Juan

Knox, Melody	FCC	LGI Assistant	10.28	7/1/02
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McQueen, Deric	FCC	LGI Assistant	10.28	7/1/02
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D. Recommendation to employ the following persons (provisional – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave):

Name		Classification	Hourly Rate	Date
Akina, Jennifer	FCC	Instructional Aide	\$ 9.69	8/14/02 thru 9/30/02
<del>Adriana</del>	<del>FCC</del>	<del>Instructional Aide</del>	<del>9.69</del>	<del>8/14/02</del>
<del>_____</del>				
<del>_____</del>				
<del>_____</del>				
<del>_____</del>				
<del>_____</del>				
Laurie				thru 6/30/03
Guzman, Carolina	FCC	Instructional Aide	9.69	8/7/02 thru 11/15/02
Guzman, Fanny	FCC	Instructional Aide	9.69	8/8/02 thru 11/15/02
McLemore, Regina	FCC	Instructional Aide	9.69	7/26/02
Peek, Cindy	FCC	Instructional Aide	9.69	8/8/02 thru 11/15/02
Landry, Nora	FCC	Office Assistant I	11.22	7/1/02 thru 10/15/02
Barnett, Karin	FCC	Department Secretary	12.99	7/1/02
<del>_____</del>	<del>FCC</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>









E. Recommendation to employ the following persons (provisional – filling vacant limited-term  
positions pending recruitment/selection) (Continued)

[REDACTED]

Name	Location	Classification	Hourly Rate	Date
Valenzuela, Juan	FCC	Bookstore Sales Clerk I	10.96	8/12/02 thru 9/13/02
Valle, Beatrice	RC	Bookstore Sales Clerk I	10.96	8/12/02 thru 9/13/02
Vann	FCC	Bookstore Sales Clerk I	10.96	8/12/02

Gong

thru  
9/13/02

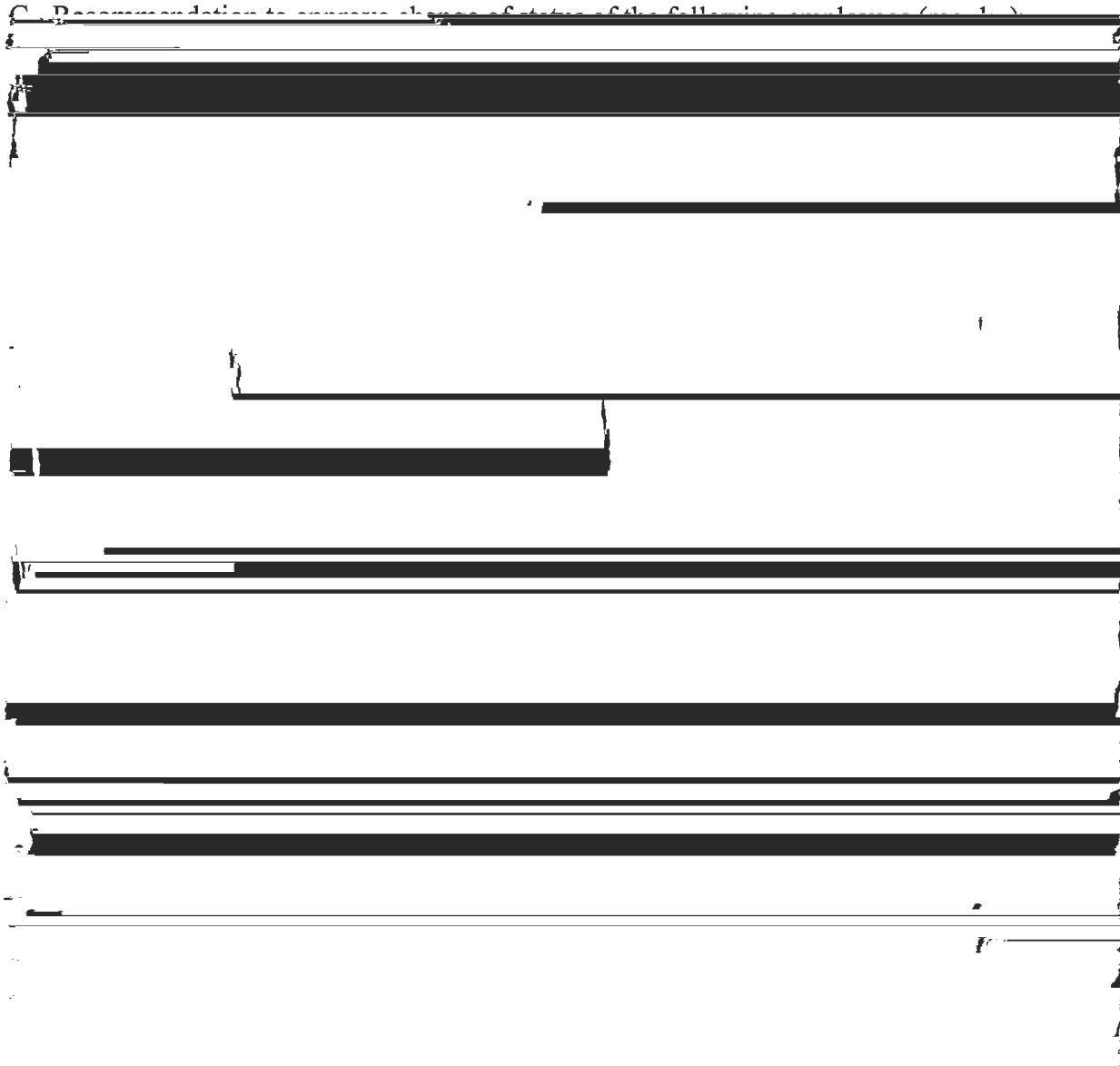


E. Recommendation to employ the following persons (provisional – filling vacant limited-term position pending recruitment/selection) (continued):

McGaugh, Debbie	RC	Accounting Clerk III	14.36	7/1/02
Davitian, Elizabeth	FCC	Office Assistant III	14.36	7/1/02
Gutierrez, Maria	RC	Student Serv Specialist	15.83	7/1/02 thru 9/30/02
Carroll, Kelly	RC	Accounting Technician I	17.88	7/1/02
Badella, Geni	FCC	Educational Advisor	17.88	7/1/02
Carlson, Lisa	FCC	Educational Advisor	17.88	7/29/02
Heinz, Tasha	FCC	Educational Advisor	17.88	7/1/02
Lee, Nicole	FCC	Educational Advisor	17.88	7/1/02
Ponce, Jr., Raul	FCC	Educational Advisor	17.88	8/16/02
Fowler, Amber	RC	Financial Aid Asst I	17.88	7/1/02
Galvez, Lisa	RC	Financial Aid Asst I	17.88	7/1/02
Spratt, Gwendolyn	RC	Financial Aid Asst I	17.88	7/1/02

F. Recommendation to employ the following person (retiree):

Name	Location	Classification	Hourly Rate	Date
Kim, David	FCC	Program Specialist III	\$ 20.11	7/1/02



Name	Location	Classification	Range/Step	Date
Espinosa, Charlotte	RC	Office Assistant III Position No. 3009 to Office Assistant III Position No. 3009	48-E \$2935 48-E + 5% \$3081	3/1/01 thru 11/12/01

(Out of Class pay ordered by the Personnel Commission)

H. Recommendation to change the position/duty months of the following employees (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Anderson, Glenn (Changing position from 11 months to 12 months)	FCC	General Utility Worker Position No. 2434	7/27/02
Quercia, Linda (Changing position from permanent part-time to permanent full-time)	RC	Duplicating Operator Position No. 3139	8/19/02

I. Recommendation to accept resignation of the following employee (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Higginbotham, Colby	RC	College Trainer Position No. 3127	8/9/02

J. Recommendation to accept resignation for the purposes of retirement of the following employee (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Brown, Jerome	FCC	Campus Business Assistant Position No. 2123	10/1/02