



State Center Community College District
District Human Resources Office
1171 Fulton Street
Fresno, CA 93721

TO: All Workers' Compensation Benefit Eligible Employees **DATE:** June 28, 2019

FROM: Frances Garza, Benefits Coordinator

RE: Transitional Duty (TD) - Modified duty assignments and temporary changes in your job or employment
performing all the tasks of your usual and customary occupation.

Transitional duty may include, among other modifications:

- Reduced or re-distributed hours
- Modification of job duties in your current position
- Working in an alternative assignment/position while on temporary restrictions

Participation in this program will be continually reviewed for program effectiveness and **the transitional duty assignment is not intended to exceed ninety (90) calendar days per injury**. Under no circumstances does this program intend to establish new assignments or displace other employees.

If a transitional duty position is available and you decline to participate in the Transitional Duty Program, your workers' compensation benefits could be affected.

Should you have any questions in regards to the Transitional Duty Program, please contact Frances Garza, Benefits Coordinator, at (559) 243-7100.